

# Birmingham Area MLS – Seller Information Sheet – Residential

All shaded fields are required information.

**County:**  Bibb  Blount  Chilton  Coosa  
 Cullman  Jeff  Shelby  St Clair  
 Tallad  Tusc  Walker  Other

**List Date:** \_\_\_\_\_ **List Price:** \_\_\_\_\_ **Prop Type:**  ConSingFam  Condo  Farm  Garden/Patio  Lake/Resort  Manufactured  Submit  
 Modular  Townhouse  Take

**Exp. Date:** \_\_\_\_\_ **Photo:** \_\_\_\_\_

**Street#:** \_\_\_\_\_ **StreetName:** \_\_\_\_\_ **Dir:** \_\_\_\_\_ **Unit#:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Area:** \_\_\_\_\_

**Parcel#:** \_\_\_\_\_ **Subdivision:** \_\_\_\_\_ **MapCoord:** \_\_\_\_\_

**MapBk/Page:** \_\_\_\_\_ **Elem:** \_\_\_\_\_ **Jr/Mdl:** \_\_\_\_\_ **SrHigh:** \_\_\_\_\_

**Legal Description:** \_\_\_\_\_

**Driving Directions:** \_\_\_\_\_

## Agent Information:

**List Office:** \_\_\_\_\_ **List Agent ID:** \_\_\_\_\_ **List Agent:** \_\_\_\_\_

**Co-List ID:** \_\_\_\_\_ **Co-List Agt:** \_\_\_\_\_ **OwnerName:** \_\_\_\_\_

**ListType:**  ER  EA  EP **Adv:**  Y  N *NOTE: Adv = Yes posts listing to Realtor.com, DreamHomeTour.com & The B'ham News*

**OwnerPhone:** \_\_\_\_\_ **BrkrRel:**  Agency  TransBrkr

**CommSubAgency:** \_\_\_\_\_ **CommBuyerBrkr:** \_\_\_\_\_ **CommTransBrkr:** \_\_\_\_\_

**NOTE:** Contact Name, Phone, Alternate Phone & Misc. are IntraOffice Information fields –available only to the listing office.

**Contact Name:** \_\_\_\_\_ **Contact Phone:** \_\_\_\_\_ **Alternate Phone:** \_\_\_\_\_

**Misc:** \_\_\_\_\_

**LockBox:**  Elec  Combo  Key

**Contact Order:** In spaces for contact 1 – 6, mark which contact number to use from the following list. (CA = Co-Agent; TF = Toll Free)

2ndHome	Cell	CA-2ndHome	CA-Cell	CA-Direct	CA-Fax	CA-Home	CA-Pager	CA-TF	CA-VM
Direct	Fax	Home	Office Fax	OfficeOthrPh	Office Phone	Other	Pager	Toll Free	VoiceMail

**NOTE:** This section will be system generated based on information from Agent Setup in MLS system. Only complete this section if contact order is different than what is specified in Setup.

01 \_\_\_\_\_ 02 \_\_\_\_\_ 03 \_\_\_\_\_

04 \_\_\_\_\_ 05 \_\_\_\_\_ 06 \_\_\_\_\_

**Other Desc:** \_\_\_\_\_ **Other Phone:** \_\_\_\_\_

## Property Details:

**Rooms:** In spaces for rooms 1 – 14, note which room, the level it is on and the room's dimensions or other special comments.

2ndKitch	2ndMastr	Bedroom	Bonus	BrkfstRm	BsmtDen	Den	DiningRm	Exercise
Family	FullBath	Gathering	GreatRm	HalfBath	Hearth	InLawSte	KeepingRm	Kitchen
Laundry	Library	Living	Living/Dining	Loft	MasterBath	MasterBedrm	Media	Mud
Music	Office	Play/Rec	Sewing	Study	Sunroom			

<b>Room:</b>	<b>Lvl:</b>	<b>Dimen:</b>	<b>Room:</b>	<b>Lvl:</b>	<b>Dimen:</b>	<b>Room:</b>	<b>Lvl:</b>	<b>Dimen:</b>
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01 \_\_\_\_\_ 02 \_\_\_\_\_ 03 \_\_\_\_\_

04 \_\_\_\_\_ 05 \_\_\_\_\_ 06 \_\_\_\_\_

07 \_\_\_\_\_ 08 \_\_\_\_\_ 09 \_\_\_\_\_

10 \_\_\_\_\_ 11 \_\_\_\_\_ 12 \_\_\_\_\_

13 \_\_\_\_\_ 14 \_\_\_\_\_

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<b>Fee Includes:</b>	<input type="checkbox"/> Ctv-conn	<input type="checkbox"/> Garbage	<input type="checkbox"/> Grounds	<input type="checkbox"/> Insur	<input type="checkbox"/> Mgmt	<input type="checkbox"/> None	<input type="checkbox"/> Other
	<input type="checkbox"/> Pest	<input type="checkbox"/> Rec-fac	<input type="checkbox"/> Reserve	<input type="checkbox"/> Sewage	<input type="checkbox"/> UtilComm	<input type="checkbox"/> Water	
<b>Laundry:</b>	<input type="checkbox"/> Dhkuple	<input type="checkbox"/> Dhkupgas	<input type="checkbox"/> Flrdrain	<input type="checkbox"/> Lndrybase	<input type="checkbox"/> Lndrychut	<input type="checkbox"/> Lndryclst	<input type="checkbox"/> Lndryml
	<input type="checkbox"/> Lndryrm	<input type="checkbox"/> Lndryup	<input type="checkbox"/> None	<input type="checkbox"/> Rmfreezer	<input type="checkbox"/> Utilgar	<input type="checkbox"/> Utilsink	<input type="checkbox"/> Washhkup
<b>Amenities:</b>	<input type="checkbox"/> BQ-area	<input type="checkbox"/> Boating	<input type="checkbox"/> Boatramp	<input type="checkbox"/> Campgrnd	<input type="checkbox"/> Clubhouse	<input type="checkbox"/> CommElev	<input type="checkbox"/> CommMail
	<input type="checkbox"/> CurbGutr	<input type="checkbox"/> Fishing	<input type="checkbox"/> GatedEntr	<input type="checkbox"/> Golf	<input type="checkbox"/> Greenbelt	<input type="checkbox"/> GuardEntr	<input type="checkbox"/> Horse
	<input type="checkbox"/> Laundry	<input type="checkbox"/> Marina	<input type="checkbox"/> Park	<input type="checkbox"/> Playgrnd	<input type="checkbox"/> Pmeterfnc	<input type="checkbox"/> Pool	<input type="checkbox"/> PrivLake
	<input type="checkbox"/> RacqBall	<input type="checkbox"/> Sauna	<input type="checkbox"/> Sidewalk	<input type="checkbox"/> Skiing	<input type="checkbox"/> Spa	<input type="checkbox"/> Strlites	<input type="checkbox"/> Tennis
	<input type="checkbox"/> Walking						
<b>Interior:</b>	<input type="checkbox"/> AttPuldwn	<input type="checkbox"/> AttWlkin	<input type="checkbox"/> AttWlkup	<input type="checkbox"/> BayWindow	<input type="checkbox"/> Cath/vlt	<input type="checkbox"/> Ceil9ft+	<input type="checkbox"/> CntrlVac
	<input type="checkbox"/> Elevator	<input type="checkbox"/> Handicap	<input type="checkbox"/> Handyman	<input type="checkbox"/> HomeTheatr	<input type="checkbox"/> Intercom	<input type="checkbox"/> MulStair	<input type="checkbox"/> Plantation
	<input type="checkbox"/> Sauna	<input type="checkbox"/> Sec-sys	<input type="checkbox"/> Skylites	<input type="checkbox"/> SmoothCeil	<input type="checkbox"/> SmoothWall	<input type="checkbox"/> SoundSys	<input type="checkbox"/> Spa
	<input type="checkbox"/> Sprayed	<input type="checkbox"/> TexturedWall	<input type="checkbox"/> TrayCeil	<input type="checkbox"/> Wainscot	<input type="checkbox"/> Wetbar	<input type="checkbox"/> Wndw-all	<input type="checkbox"/> Wndw-Sme
	<input type="checkbox"/> Workshop						
<b>Exterior:</b>	<input type="checkbox"/> Balcony	<input type="checkbox"/> Barn	<input type="checkbox"/> Boathse	<input type="checkbox"/> DeckCovr	<input type="checkbox"/> DeckOpen	<input type="checkbox"/> DeckScrnd	<input type="checkbox"/> Dock
	<input type="checkbox"/> Fenced	<input type="checkbox"/> Gazebo	<input type="checkbox"/> Greenhouse	<input type="checkbox"/> Grill	<input type="checkbox"/> GuestQtr	<input type="checkbox"/> Gutters	<input type="checkbox"/> Handicap
	<input type="checkbox"/> HotTub	<input type="checkbox"/> Lake	<input type="checkbox"/> Lighting	<input type="checkbox"/> Marina	<input type="checkbox"/> PatioCoverd	<input type="checkbox"/> PatioOpen	<input type="checkbox"/> PatioScrnd
	<input type="checkbox"/> Pond	<input type="checkbox"/> PorchCovr	<input type="checkbox"/> PorchOpen	<input type="checkbox"/> PorchScr	<input type="checkbox"/> River	<input type="checkbox"/> SatDish	<input type="checkbox"/> Sprinkler
	<input type="checkbox"/> StorangBldg	<input type="checkbox"/> Wrkshp					
<b>Kitchen Feat:</b>	<input type="checkbox"/> Brkftbar	<input type="checkbox"/> Dumbwaitr	<input type="checkbox"/> EatingArea	<input type="checkbox"/> Granite	<input type="checkbox"/> Island	<input type="checkbox"/> Pantry	<input type="checkbox"/> Solid
	<input type="checkbox"/> Tile						
<b>Kitchen Equip:</b>	<input type="checkbox"/> Bltinmicr	<input type="checkbox"/> Compacbi	<input type="checkbox"/> Contclean	<input type="checkbox"/> Convect	<input type="checkbox"/> CookTopEI	<input type="checkbox"/> CookTopGas	<input type="checkbox"/> DblOven
	<input type="checkbox"/> Dishwbi	<input type="checkbox"/> Disposer	<input type="checkbox"/> Freezer	<input type="checkbox"/> IceMkrbi	<input type="checkbox"/> IndoorGrill	<input type="checkbox"/> OvenElec	<input type="checkbox"/> OvenGas
	<input type="checkbox"/> PlumbGas	<input type="checkbox"/> Refrig	<input type="checkbox"/> SelfClean	<input type="checkbox"/> SomeStainls	<input type="checkbox"/> StoveElectric	<input type="checkbox"/> StoveGas	<input type="checkbox"/> Waterline
<b>Floors:</b>	<input type="checkbox"/> Brick	<input type="checkbox"/> Carpet	<input type="checkbox"/> Hardwood	<input type="checkbox"/> Hdwd/crp	<input type="checkbox"/> Marble	<input type="checkbox"/> Parquet	<input type="checkbox"/> Slate
	<input type="checkbox"/> Stone	<input type="checkbox"/> Tile	<input type="checkbox"/> Vinyl				
<b>Bed/Bath:</b>	<input type="checkbox"/> Bidet	<input type="checkbox"/> DblShwr	<input type="checkbox"/> GardTub	<input type="checkbox"/> J/Jbath	<input type="checkbox"/> JetTub	<input type="checkbox"/> Linencls	<input type="checkbox"/> SepShwr
	<input type="checkbox"/> SepVanit	<input type="checkbox"/> ShrdBath	<input type="checkbox"/> SitArea	<input type="checkbox"/> Splitbdr	<input type="checkbox"/> Strmshwr	<input type="checkbox"/> TubShwrCombo	<input type="checkbox"/> Walkin
<b>Acc.Financing:</b>	<input type="checkbox"/> Conv	<input type="checkbox"/> FHA	<input type="checkbox"/> Lsepurc	<input type="checkbox"/> Other	<input type="checkbox"/> Owc	<input type="checkbox"/> VA	
<b>Pool:</b>	<input type="checkbox"/> Abovegrn	<input type="checkbox"/> CleanSys	<input type="checkbox"/> Heated	<input type="checkbox"/> Indoor	<input type="checkbox"/> Inground	<input type="checkbox"/> Pmeterfn	
<b>Showing Inst.:</b>	<input type="checkbox"/> Call-LA	<input type="checkbox"/> CallOffice	<input type="checkbox"/> CallOwner	<input type="checkbox"/> LBCcode	<input type="checkbox"/> LBElec	<input type="checkbox"/> LBKey	<input type="checkbox"/> Other

By Seller's signature below, Seller acknowledges that Seller has personally reviewed the information set forth above in this Seller Information Sheet and has verified, and does hereby represent and warrant, that all said information was provided by Seller and is accurate and complete to the best of Seller's knowledge.

Seller

Date

Seller

Date

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**Year Built:** \_\_\_\_\_ **Bedrooms:** \_\_\_\_\_ **Full Baths:** \_\_\_\_\_ **Half Baths:** \_\_\_\_\_  
**Year Desc.:**  Existing  NewComplete  NewIncomplete **Lead Paint Disc.:**  Y  N \_\_\_\_\_ *Seller's Initials*  
**#CarGar:** \_\_\_\_\_ **#PK(ML):** \_\_\_\_\_ **#PK(Bsmt):** \_\_\_\_\_ **Firplc:** \_\_\_\_\_ **Termite Con.:**  Y  N Name: \_\_\_\_\_  
**AnnualTax:** \_\_\_\_\_ **FldPln:**  Y  N **SmkAlarm:**  Y  N **Warr:**  Y  N **NewHmWarr:**  Y  N  
**#Acres:** \_\_\_\_\_ **Lot Dim:** \_\_\_\_\_ **Wtrfrnt Feet:** \_\_\_\_\_  
**Condo/THFee:**  Y  N \_\_\_\_\_  M  Q  Y **Assoc Fee:**  Y  N \_\_\_\_\_  M  Q  Y  
**Garbage Fee:**  Y  N \_\_\_\_\_  M  Q  Y **Fire Fee:**  Y  N \_\_\_\_\_  M  Q  Y  
**Library Fee:**  Y  N \_\_\_\_\_  M  Q  Y **Pool:**  Y  N

**Remarks:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Agent Notes:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Style:**  1.5story  1Level  2story  Condo1stFl  Condo2ndFl  Highrise  Historic  
 Loft  Splitfoyl  Splitlev  Trilevel

**Parking:**  1CarGarage  2CarGarage  3+CarGarage  1Carport  2Carport  3+Carport  BsmtGarage  
 LowerLevel  MainLevel  Assigned  Atatched  Boatpark  CirclrDrive  Covered  
 Detached  Driveway  EntFront  EntRear  EntSide  None  Offstreet  
 RvPark  SeeRmrks  Unassigned  Uncovered

**Construction:**  1Brick  2Brick  3Brick  4Brick  Brkfound  Concrete/Block  EIFS  
 Shingle  Siding:Other  Siding:Vinyl  Siding:Wood  Stone  Stucco  Wood

**Foundation:**  Crawl  FinBase  Full  Partial  PlmbStub  Poured  Slab  
 Unfinsh  Other

**Fireplace:**  BlowerFn  Brick  Gaslog  Gasstart  Insert  Marble  Masonry  
 SeeThru  Stone  Tile  Ventless  Woodburn

**Fireplace Loc:**  Den  FamilyRm  GreatRm  HearthRm  Kitchen  Livingrm  Mbr  
 Play/Rec

**Sewer:**  Connected  Septic  Other \_\_\_\_\_ **Seller's Initials**

**Energy:**  CeilingFan  DblePane  Generator  InsulDoor  PowerVent  ProgTherm  RidgeVent  
 StormDoor  StormWndw  Turbines  WhseFan

**Management:**  Developr  No-asc  Offsite  Onsite  Own-asc

**Util/PropAccess:**  2+WtrHtr  Alley  Curb/gutr  Dirt  Gravel  Other  Pavedroad  
 Privtewtr  Privtroad  Publicrd  Publicwtr  Undergrnd  Well  WtrHtrElec  
 WtrHtrGas  WtrHtrSolar

**Heat/Cool:**  3+sys  Central  Dualsys  Electric  ForcedAir  Gas  GasJets  
 Htpump  Humidfr  HydroHeat  NoHeat  Noair  PL/FL/WL  Pigback  
 Prop-gas  Solar  Space  Steam  WndwUnit  Zoned

**Lot Desc:**  Acreage  Corner  Culdesac  Golfcom  Golfplot  Horseperm  Hvytreed  
 Interior  Irreg  Pasture  SomeTree  Subdivisn  Vacant  View  
 Wtraccess  Wtrfrt  Wtrvw  Zerolot