

MLS Number (system assigned)

COMPLETE BOTH SIDES. This information is deemed reliable, but not guaranteed. All dimensions and room sizes are approximate. **Bold Type = Required Information** *Italic Type = Optional Information* Underlined Letters - Letter Valid for Input into Fields

Listing Office Code

Listing Office Name (auto-populated by system)

Sub Agent Compensation

Sign At Location Y/N

Listing Agent Code

Listing Agent Name (auto-populated by system)

Buyer Broker Compensation

Take Photo (Yes/No/Submit)

Co-Listing Agent Code

Co-Listing Agent (auto-populated by system)

Transaction Broker Comp (PA/NJ)

Dual/Variable Comm Y/N

List Price

Appointment Phone Number

Listing Agreement Type

Property Disclosure Y/N

EB = Exclusive Right to Sell
EA = Exclusive Agency

Prospects Excluded Y/N

Listing Contract Date (mm/dd/yyyy)

Appointment Phone Number Description
(Appointment/Office/Owner/Other)

Listing Broker Bonus

Broker/Agent Ownership Y/N

Listing Expiration Date (mm/dd/yyyy)

MLS Area

Tax ID Number

Block

State County Section/Twp

Map Coordinate

Lot

Owner Name(s)

Street Number

Direction

Street Name

Unit Number

City/Post Office

State

Zip Code + 4

Nearest Cross Street

Subdivision/Neighborhood

School District

Upload to Internet Y/N

Directions

Address Shown on Internet
(Full/Partial/None)

Total Rooms

Total Bedrooms

Full Baths

Partial Baths

Approx. Interior SqFt

Source of SqFt (Assessor/Listor/Seller)

Meets HUD Req for Housing for Older Persons

Total

Approximate Age

Family Room Y/N

Upper Level

Condo/Co-op
Unit on this Floor

Dining Room Y/N

Main Level

Farm/Farmette Y/N

Lower & Basement

Year Rehabbed

Length Width Level†

Length Width Level†

Length Width Level†

Room Dimensions and Level information are REQUIRED for all rooms present.

LIVING ROOM

MAIN BEDROOM

OTHER ROOM NAME

OTHER ROOM

† FLOOR LEVELS for Rooms & Baths

DINING ROOM

SECOND BEDROOM

SECOND OTHER ROOM NAME

SECOND OTHER ROOM

U = Upper Level - any level above the Main Level

KITCHEN

THIRD BEDROOM

THIRD OTHER ROOM NAME

THIRD OTHER ROOM

M = Main Level - level usually containing the Kitchen, Living Room and Dining Room

FAMILY ROOM

FOURTH BEDROOM

L = Lower Level - any level below the Main Level except for a Basement

B = Basement

FORM OF OWNERSHIP (1)

0101 Fee Simple

0102 Condo (Fee Simple)

0103 Co-op

0104 Land

0105 Land Lease

TYPE (1)

0201 Single/Detached

0202 Twin/Semi-Detached

0203 Row/Twnhs/Cluster

0204 Unit/Flat

0205 Mobile Home

DESIGN (1)

0301 1 Story

0302 2 Story

0303 3 Story+

0304 1.5 Story

0305 Split/Multi Level

0306 Bi-Level

0307 Raised Ranch

0308 Lo-Rise (1-4 stories)

0309 Hi-Rise (5+ stories)

0310 Other

STYLE

0401 Bungalow

0402 Cape

0403 Carriage House

0404 Colonial

0405 Contemporary

0406 Converted Barn

0407 Dutch

0408 Farmhouse

0409 French

0410 Normandy

0411 Ranch

0412 Traditional

0413 Tudor

0414 Victorian

0415 Airlite

0416 Straight Through

0417 Trinity

0418 End Unit/Row

0419 Single Wide

0420 Double Wide

0421 Other

0422 Reverse

EARLIEST POSSESSION (1)

0501 Immediate

0502 Less than 30 Days

0503 30-90 Days

0504 90+ Days

0505 Negotiable

0506 Subject to Lease

PROPERTY CONDITION (1)

0601 Average or Above

0602 Fix-Up/Needs TLC

INTERIOR FEATURES

0701 Security System

0702 Skylight(s)

0703 Cathedral/Vault Ceiling

0704 9Ft+ Ceilings

0705 Ceiling Fan(s)

0706 Whole House/Attic Fan

0707 Stained/Leaded Glass

0708 Cable TV Wired

0709 Whirlpool/Hot Tub

0710 Sauna

0711 Wood Stove

0712 Central Vacuum

0713 Sprinkler System

0714 Air Filtration System

0715 Water Treat System

0716 Elevator

0717 Second Kitchen

0718 Exposed Beams

0719 Wet/Dry Bar

0720 Intercom

0721 Bay Window

0722 Stall Shower

WHEELCHAIR ACCESSIBLE (1)

0801 No Mods/Unknown

0802 Some Modifications

0803 100% UFAS Access

MAIN ENTRANCE

0901 Foyer/Vestibule

0902 Center/Entrance Hall

0903 Living Room

0904 Cath/Multi-Story Ceil

MAIN BEDROOM SUITE

1001 Whirlpool

1002 Full Bath

1003 Partial Bath

1004 Dressing Room

1005 Sitting Room/Area

1006 Walk-In Closet(s)

OTHER ROOMS

1101 Sun/Florida Room

1102 In-Law Suite

1103 Den/Study/Lb/Office

1104 Great/Gath Room

1105 Utility/Mud Room

1106 Workshop

1107 Loft

1108 Game/Media Room

1109 Professional Office

1110 Retail/Comm Space

KITCHEN (1)

1201 Full Eat-In

1202 Full w/Bkfst Room

1203 Full w/Eating Bar-Nook

1204 Full (Not Eat-In)

KITCHEN FIXTURES

1301 Island Work Space

1302 Pantry

1303 Double Sink

1304 Cook Top

1305 Built-In Range

1306 Wall Oven

1307 Double Oven

1308 Self Cleaning Oven

1309 Commercial Range

1310 Built-In Dishwasher

1311 Built-In Refrigerator

1312 Garbage Disposal

1313 Trash Compactor

MAIN COOKING FUEL

1401 Gas

1402 Electric

1403 Propane

1404 Other

BASEMENT TYPE (1)

1501 Full

1502 Partial

1503 Craw Space Only

1504 None

BASEMENT DESCRIPTION

1601 Finished (All/Partial)

1602 Unfinished

1603 Outside/Walkout

1604 Drainage System

1605 Dirt Floor

ATTIC

1701 Walk-Up

1702 Pull Down Stairs

1703 Access Panel

1704 Floored

1705 Finished

1706 Not Usable

LAUNDRY HOOK-UPS

1801 Main Floor

1802 Upper Floor

1803 Lower Floor

1804 Basement

1805 Common/Shared

1806 None

FIREPLACE COUNT (1)

1901 One

1902 Two

1903 Three+

1904 None

FIREPLACE DETAILS

2001 Brick

2002 Marble

2003 Stone

2004 Living Room

2005 Family Room

2006 Main Bedroom

2007 Gas/Propane

2008 Non-Function

FLOORING

2101 Hardwood/Pine

2102 Wall to Wall Carpet

2103 Linoleum/Vinyl

2104 Tile

2105 Stone

2106 Marble

PRIMARY HEATING

2201 Oil

2202 Gas

2203 Electric

2204 Ht. Pump Gas Bk-Up

2205 Ht. Pump Oil Bk-Up

2206 Ht. Pump Elec Bk-Up

2207 Geothermal

2208 Propane

2209 Wood

2210 Coal

2211 Solar

2212 Other Fuel

2213 No Heat

HEAT DELIVERY METHOD

2301 Hot Water

2302 Hot Air

2303 Steam

2304 Radiators

2305 Baseboard

2306 Radiant

2307 Zoned

COOLING (1)

2401 Central Air

2402 Wall/Window Units

2403 None

HOT WATER SYSTEM

2501 Oil

2502 Gas

2503 Electric

2504 Propane

2505 Solar

2506 Sum/Wnter Hook-Up

2507 Other

WATER (1)

2601 Public Water

2602 On Site Well/Spring

2603 Shared Well/Spring

2604 Private/Comm Water

SEWER (1)

2701 Public Sewer

2702 On Site Septic

2703 Private/Comm Septic

2704 Other

ELECTRICAL SYSTEM

2801 Under 60 Amps

2802 60 Amps

2803 100-150 Amps

2804 200-300 Amps

2805 400 or more Amps

2806 Circuit Breakers

2807 Fuses

FOUNDATION

2901 Stone

2902 Concrete

2903 Block/Brick

2904 Built on Slab

2905 Pilings

MAIN ROOF

3001 Flat

3002 Pitched

3003 Shingle

3004 Metal/Tin

3005 Wood Shake

3006 Slate

3007 Tile

3008 Asbestos

EXTERIOR MATERIAL

3101 Aluminum/Steel

3102 Vinyl

3103 Stucco or similar

3104 Wood

3105 Brick

3106 Stone

3107 Log

3108 Shingle

3109 Other

3110 Block

3111 Asbestos

PORCH/DECK

3201 Deck

3202 Roof Deck

3203 Patio

3204 Porch

3205 Balcony

3206 Breezeway

GARAGE SPACE(S) (1)

3301 One Car

3302 Two Cars

3303 Three Cars

3304 Four+ Cars

3305 No Garage

GARAGE FEATURES

3401 Attached/Built-In

3402 Detached

3403 Carport

3404 Inside Access

3405 Garage Door Opener

3406 Oversized

PARKING (Excluding Garage Spaces, if any)

3501 One Car

3502 Two Cars

3503 Three+ Cars

3504 On Street

3505 Driveway

3506 Deed/Assign Space(s)

3507 Private Lot

3508 Permit

EXTERIOR FEATURES

3601 Sidewalks

3602 Street Lights

3603 Tennis Court(s)

3604 Hot Tub

3605 Paddock

3606 Riding Ring

3607 Lawn Sprinklers

3608 Fencing

3609 Satellite Dish

3610 Permanent Play Equipment

3611 Underground Electric

3612 Dock

3613 Exterior Lighting

3614 Boat Storage

3615 Outside Shower

LOT DESCRIPTION

3701 Corner

3702 Cul De Sac

3703 Irregular

3704 Flag Lot

3705 Level

3706 Sloping

3707 Open

3708 Wooded

3709 Golf View

3710 Front Yard

3711 Rear Yard

3712 Side Yard(s)

3713 Subdivision Possible

SURFACE WATER

3801 Bayfront

3802 Bayside

3803 Bulkhead

3804 Cove

3805 Lagoon

3806 Lakefront

3807 None/Other

3808 Oceanfront

3809 Oceanside

3810 Pond

3811 Riverfront

3812 Stream/Creek

3813 Water View

SWIMMING POOL TYPE

3901 Inground Pool

3902 Above Ground Pool

3903 Indoor Pool

3904 Association Pool

3905 No Pool

ASSOCIATION FEE INCLUDES

4001 Common Area Maint

4002 Exterior Bldg Maint

4003 Appliance Maint

4004 Lawn Care

4005 Snow Removal

4006 Trash Removal

4007 Electric

4008 Heat

4009 Water

4010 Sewer

4011 Hot Water

4012 Cooking Fuel

4013 Parking

4014 Insurance

4015 Swimming Facility

4016 Tennis Court(s)

4017 Club House

4018 Health Club

4019 Golf

4020 Boat Slip

4021 Unknown

4022 All Grounds

4023 Management Fee

4024 Bus Service

4025 Security

EXTRA FEE

4101 Swimming Facility

4102 Tennis Court(s)

4103 Golf Course

4104 Club House

4105 Health Club

4106 Parking

OTHER STRUCTURES

4201 Second House

4202 Barn(s)/Farm Building

4203 Shed(s)

4204 Second Garage

4205 Greenhouse

4206 Spring House

FINANCING

4301 Conventional

4302 FHA

4303 VA

4304 FMHA

4305 Seller/Private

4306 Assume Mortgage

4307 Lease Purchase

SHOWING INSTRUCTIONS

4401 Call To Show

4402 LA Must Accom Show

4403 24Hr+ Notice Show

4404 Tenant Occupied

4405 Combo Lock Box

4406 Elect Lock Box

4407 Key Lock Box

Any Feature Group enclosed in a BOX requires at least one entry.

Number in parentheses after the feature name is the maximum number of selections allowed for the feature group.

Property Address _____