



CONDO-COOP-HOA PROPERTY DATA SECTION (PDS)



*** Means Required Information** *Broker Load (Y or N) *ML#

LOCATION	Street #: <input type="text"/>	Street Dir: <input type="text"/>	*Street Name: <input type="text"/>	St Suffix: <input type="text"/>
	Unit #: <input type="text"/>	*Town: <input type="text"/>	*Zone: <input type="text"/>	*Zip: <input type="text"/>
	Cross St: <input type="text"/>		Development: <input type="text"/>	
	School District Name: <input type="text"/>		School District #: <input type="text"/>	District: <input type="text"/>
	Section: <input type="text"/>	Block: <input type="text"/>	Lot: <input type="text"/>	Building: <input type="text"/>
	Tax Unit #: <input type="text"/>	*Waterfront (Y or N): <input type="checkbox"/>	Waterfront Desc.: <input type="text"/>	*Waterview (Y or N): <input type="checkbox"/>

PRICE & DATES	*Listing Price: <input type="text"/>	*Taxes: <input type="text"/>	Additional Village Taxes: <input type="text"/>
	Total Value: <input type="text"/>	Common Charges: <input type="text"/>	Maintenance: <input type="text"/>
	Deductible %: <input type="text"/>	Heating: <input type="text"/>	Management: <input type="text"/>
	Insurance: <input type="text"/>	Sewer: <input type="text"/>	Electric: <input type="text"/>
	Reserve: <input type="text"/>	Fees: <input type="text"/>	Other Fees: <input type="text"/>
	*Listing Date: <input type="text"/>	*Exp Date: <input type="text"/>	

FINANCE	*Mortgage Balance: <input type="text"/>	Interest Rate%: <input type="text"/>	Years To Go: <input type="text"/>
	Principal Interest & Taxes: <input type="text"/>	Owner Financing (Y or N): <input type="checkbox"/>	Assumable (Y or N): <input type="checkbox"/>
	Finance Restrictions: <input type="text"/>	Fixed Rate (Y or N): <input type="checkbox"/>	

HOME CHARACTERISTICS	*Type Ownership (Condo, Co-op, Homeowner's Assoc): <input type="text"/>		
	*Model Name: <input type="text"/>	Detached/Att (Det-Att-Sd): <input type="text"/>	# Floors in Building: <input type="text"/>
	Unit on Floor #: <input type="text"/>	# Floors in Unit: <input type="text"/>	*Rooms: <input type="text"/>
	*Bedrooms: <input type="text"/>	*Baths-Full: <input type="text"/>	*Baths-Half: <input type="text"/>
	*Kitchen Type (None, Combo, Eik, Eff): <input type="text"/>	*Dining Room: <input type="text"/>	*Basement (Crawl-Full-Part-None-Opt): <input type="text"/>
	Finished Bsmt (P-Y-N): <input type="checkbox"/>	Square Footage: <input type="text"/>	# Fireplaces: <input type="text"/>
W/W Carpet (Y or N): <input type="checkbox"/>	Cable (Y or N): <input type="checkbox"/>		
Elevator (Y or N): <input type="checkbox"/>	*Approx. Year Built: <input type="text"/>	Condition: <input type="text"/>	
Handicap Access (Y or N): <input type="checkbox"/>	Handicap Access Desc.: <input type="text"/>		
1st Floor Description: <input type="text"/>			
2nd Floor Description: <input type="text"/>			

EXTERIOR	*Construction: <input type="text"/>	Garage: <input type="text"/>	Gar. Type: <input type="text"/>	Parking Spaces: <input type="text"/>	Parking Charges: <input type="text"/>
	Patio/Terrace (Y or N): <input type="checkbox"/>	*Pool (AG-IG-N): <input type="checkbox"/>	Pool Description: <input type="text"/>		
	Amenities: <input type="text"/>				
	Auxiliary Rooms: <input type="text"/>	Pets (Y or N): <input type="checkbox"/>	Tennis Court (Y or N): <input type="checkbox"/>		
Tennis Desc.: <input type="text"/>					

APPLIANCES	*Stove: <input type="checkbox"/>	*Refrigerator: <input type="checkbox"/>	*Washer: <input type="checkbox"/>	*Dryer: <input type="checkbox"/>	*Dishwasher: <input type="checkbox"/>
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UTILITIES	*Fuel: <input type="text"/>	*Heat: <input type="text"/>	*A/C (# or CAC): <input type="text"/>
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OWNER/BROKER	*Owner: <input type="text"/>	*Phone #: <input type="text"/>
	*Selling Broker Commission: <input type="text"/>	*Buyer Broker Commission: <input type="text"/>
	Agency (Enter A if Agency): <input type="checkbox"/>	*Exclusions (Y or N): <input type="checkbox"/>
	*Negotiate Direct (Y or N): <input type="checkbox"/>	Occupancy: <input type="text"/>
Show Instructions: <input type="text"/>	Lockbox (Y or N): <input type="checkbox"/>	

REMARKS	Remarks: <input type="text"/>
	*Directions: <input type="text"/>
	Ad Text: <small>(Enter public remarks or advertising text here)</small>

OPEN HOUSE	Open House Date: <input type="text"/>	Open House Time: <input type="text"/>
	Open House Note: <input type="text"/>	

MISCELLANEOUS	*Also For Rent (Y or N): <input type="checkbox"/>	Rental Price: <input type="text"/>	Renting Broker Commission: <input type="text"/>
	Items Excluded In Sale: <input type="text"/>		
	*Supersedes (Y or N): <input type="checkbox"/>	Supersedes ML #: <input type="text"/>	Foreclosure (Y or N): <input type="checkbox"/>
	President Board/Managing Agent: <input type="text"/>	Managing Agent Phone #: <input type="text"/>	Bylaws Attached (Y or N): <input type="checkbox"/>

SIGNATURES	OWNER SIGNATURE _____	OWNER SIGNATURE _____
	ADDRESS _____	
	RESIDENTIAL PHONE _____	OFFICE PHONE _____
	LISTING AGENT _____	LIBOR MEM. # _____ PH.# _____
	CO. AGENT _____	LIBOR MEM # _____ PH.# _____
	DATE _____	REALTOR _____

