

Property Type
Multi Family

MLS of Greater Cincinnati, Inc.

14 Knollcrest Dr./P.O. Box 37889 / Cincinnati, Ohio 45222

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* Denotes Required Features

*County: _____ *Tax ID #: _____

*Listing Off ID # _____ *List Agent ID # _____ (name)

Co-Listing Off ID # _____ Co-List Agent ID # _____ (name)
(Co-Listing Office / Agent must be a member of MLS)

*Property Sub-Type (one): Multi Family 2-4 Units Apartment 5+ Units *Area: _____ *SIC Code: _____

*St #: _____ Dir: _____ *Street Name _____ Suffix: _____ Post Dir: _____ Unit: _____
(A, B, etc) (N E S W) (Rd Ave St, etc) (N E S W) (or Lot #)

*City/Village: _____ *Zip: _____ + _____

Cross Street (nearest intersection): _____

* Showing Instruction (only one) Optional Showing Instructions (up to Two)
 Call Listing Office/Appointment Center Under Contract; Accepting Back-up Offers Combination Lock Box
 Call Listing Agent Electronic Lock Box Keys at Office
 Call Seller/Tenant Vacant; Lock Box Agent Must be Present for Showing

Showing Instr: _____

Public Transportation: _____

*Price: \$ _____ *Auction: Yes No If Yes, Enter Price = 0

* Agreement Type (only one)
 ER: Exclusive Right EA: Exclusive Agency BE: Buyers Exclusion
 ERV: ER Variable Rate EAV: EA Variable Rate BEV: BE Variable Rate

*Internet: Yes No *Primary Photo: Take a Photo Photo Supplied Sketch/Plat Supplied Underconst Logo

Photo Instr: _____

*Sub Agency-Coop: _____ *Buyer Agency-Coop: _____ *Transaction Broker-Coop: _____ Ky Only
(% of Amount) (% of Amount) (% of Amount)

Acreage (Lot Size): _____ *Age: _____ * Enter 0 & one if: To Be Built New
(# of Acres) (# of Years) Under Construction Unknown

*List Date: _____ *Expiration Date: _____

*District (School) : _____ *Elementary (School) : _____

*JHS/Mid (School) : _____ *High (School) : _____

*Name of Occupant or Owner: _____

*Property Description (one): Multi-Fam 2-4 Units Apartment 5+ Units
 Duplex Quad Apartment 5+ High Rise
 Triplex Side-By-Side Garden Rooming House

*New Construction: Yes No *Degree Complete: Existing Structure For New Construction Only
(one) Drywall Complete Under Roof
 Foundation To Be Built

Township: _____ Subdivision: _____

Other Tax ID#(s) : _____ *Assessment Amt: _____
(Annual)

*Semi-Annual-Taxes: _____ *Tax Rate: _____

Marketing Remarks: _____

(approximately 240 characters)

Agent Remarks: _____

(approximately 240 characters)

*Directions: _____

(approximately 105 characters)

*Total Units (# of): _____ Total Buildings (# of): _____ Cars (# of): _____ (garage spaces)

Total Parking Spaces (# of): _____ Fireplaces (# of): _____

EQD: _____ *Lot Dim: _____

(Environmental Quality District)

(40X100 or Description)

Required Information for all Multi-Family Property

	Efficiency	1 Bedroom	2 Bedroom	3+ Bedroom
*# of Units:	_____	_____	_____	_____
*Average Rent/Unit\$	_____	_____	_____	_____
*Estimated Square Feet/Unit:	_____	_____	_____	_____

Appliances Included in the Sale:

Lease Information: (Other than rent amounts - Example: Length of current leases, etc.)

Heat Paid by (✓ one):
 Owner Tenant

Water Paid by (✓ one):
 Owner Tenant

Separate Gas & Electric (✓ one):
 Yes No

Separate Air Conditioner (✓ one):
 Yes No

Separate Furnace (✓ one):
 Yes No

	Annual	Current Amounts Only
(# Total Units X Average Rent)	Gross Income	\$ _____ (# only)
(% Vacancy X Gross Income)	Vacancy	\$ _____ (# only)
	Taxes (annual)	\$ _____ (# only)
	Insurance	\$ _____ (# only)
	Gas and Electric	\$ _____ (# only)
	Water and Sewer	\$ _____ (# only)
	Waste Removal	\$ _____ (# only)
	Maintenance	\$ _____ (# only)
	Other Expense	\$ _____ (# only)
(Gross Income, Less Total Expenses)	Net Operating Income	\$ _____ (# only)

↓ Required Features ↓

*Levels (✓ one): <input type="checkbox"/> 1 Story <input type="checkbox"/> 4 Story <input type="checkbox"/> 1.5 Story <input type="checkbox"/> 5+ Story <input type="checkbox"/> 2 Story <input type="checkbox"/> 3 Story	*BSMT (✓ one): (Basement) <input type="checkbox"/> Full <input type="checkbox"/> Partial <input type="checkbox"/> Craw <input type="checkbox"/> None	*Foundation (✓ one): <input type="checkbox"/> Poured <input type="checkbox"/> Block <input type="checkbox"/> Stone <input type="checkbox"/> Slab <input type="checkbox"/> Wood	*Roof (✓ up to two): <input type="checkbox"/> Shingle <input type="checkbox"/> Tile <input type="checkbox"/> Metal <input type="checkbox"/> Asbestos <input type="checkbox"/> Slate <input type="checkbox"/> Built-up <input type="checkbox"/> Wood <input type="checkbox"/> Composition <input type="checkbox"/> Membrane	*Gas (✓ one): <input type="checkbox"/> Natural <input type="checkbox"/> Propane <input type="checkbox"/> None <input type="checkbox"/> At Street
*Water Source (✓ one): <input type="checkbox"/> Public <input type="checkbox"/> Cistern <input type="checkbox"/> Well <input type="checkbox"/> None <input type="checkbox"/> At Street	*Sewer (✓ one): <input type="checkbox"/> Public <input type="checkbox"/> Private <input type="checkbox"/> Septic <input type="checkbox"/> Aerobic <input type="checkbox"/> None	*Windows (✓ up to three): <input type="checkbox"/> Wood <input type="checkbox"/> Slider <input type="checkbox"/> Aluminum <input type="checkbox"/> Bay <input type="checkbox"/> Insulated <input type="checkbox"/> Garden <input type="checkbox"/> Picture <input type="checkbox"/> Awning <input type="checkbox"/> Dbl Hung <input type="checkbox"/> Vinyl <input type="checkbox"/> Storm <input type="checkbox"/> Casement	*Occupancy (✓ one): <input type="checkbox"/> At Closing <input type="checkbox"/> Immediate <input type="checkbox"/> 30 Days <input type="checkbox"/> Negotiable <input type="checkbox"/> 60 Days <input type="checkbox"/> Tenant Right <input type="checkbox"/> 90 Days	
*Construction (✓ up to two): <input type="checkbox"/> Brick <input type="checkbox"/> Shingle <input type="checkbox"/> Wood <input type="checkbox"/> Stucco <input type="checkbox"/> Aluminum <input type="checkbox"/> Block <input type="checkbox"/> Cedar <input type="checkbox"/> Other <input type="checkbox"/> Vinyl <input type="checkbox"/> Stone	*Fireplace (✓ up to three): <input type="checkbox"/> Wood <input type="checkbox"/> Gas <input type="checkbox"/> Electric <input type="checkbox"/> Dummy <input type="checkbox"/> Inoperable <input type="checkbox"/> Insert	*Garage (✓ up to three): <input type="checkbox"/> Attached <input type="checkbox"/> Built-in <input type="checkbox"/> Detached <input type="checkbox"/> Front <input type="checkbox"/> Side <input type="checkbox"/> Rear	<input type="checkbox"/> Oversized <input type="checkbox"/> Heated <input type="checkbox"/> Tandem <input type="checkbox"/> Carport <input type="checkbox"/> None	
*Parking (✓ up to two): <input type="checkbox"/> Lot <input type="checkbox"/> Lights <input type="checkbox"/> Private <input type="checkbox"/> Onstreet <input type="checkbox"/> Public <input type="checkbox"/> Offstreet <input type="checkbox"/> Garage <input type="checkbox"/> Assigned <input type="checkbox"/> Driveway	*Heating (✓ up to three): <input type="checkbox"/> Gas <input type="checkbox"/> Steam <input type="checkbox"/> Elec <input type="checkbox"/> Solar <input type="checkbox"/> Oil <input type="checkbox"/> Coal <input type="checkbox"/> Wood <input type="checkbox"/> Hot Water	<input type="checkbox"/> Forced Air <input type="checkbox"/> Heat Pump <input type="checkbox"/> Baseboard <input type="checkbox"/> Gravity	<input type="checkbox"/> Individual <input type="checkbox"/> Space Heater <input type="checkbox"/> Radiant <input type="checkbox"/> None	
*Cooling (✓ up to three): <input type="checkbox"/> Central Air <input type="checkbox"/> Attic Fan <input type="checkbox"/> Window Unit <input type="checkbox"/> Wall Unit <input type="checkbox"/> None				

↓ Optional Features-- Use "Listing Comment Addendum" to add ✓ Comments ↓

Common Facilities: <input type="checkbox"/> Rec Room <input type="checkbox"/> Party Room <input type="checkbox"/> Exercise Rm <input type="checkbox"/> Sauna <input type="checkbox"/> Comments	Inside Feat: <input type="checkbox"/> Security Sys <input type="checkbox"/> Intercom <input type="checkbox"/> Elevator <input type="checkbox"/> Fire Sprinkler	<input type="checkbox"/> 220 Volt <input type="checkbox"/> Atrium <input type="checkbox"/> Storage Area <input type="checkbox"/> Comments	Outside Feat: <input type="checkbox"/> Patio <input type="checkbox"/> Deck <input type="checkbox"/> Porch <input type="checkbox"/> Balcony <input type="checkbox"/> Wood Fence <input type="checkbox"/> Metal Fence <input type="checkbox"/> Privacy Fence	<input type="checkbox"/> Antenna <input type="checkbox"/> Sprinklers <input type="checkbox"/> Yard Lts <input type="checkbox"/> Playground <input type="checkbox"/> Tennis Ct <input type="checkbox"/> Fire Escape	<input type="checkbox"/> Encl Patio <input type="checkbox"/> Coverd Deck <input type="checkbox"/> Tiered Deck <input type="checkbox"/> Encl Porch <input type="checkbox"/> Comments	Other Feat: <input type="checkbox"/> Wooded Lot <input type="checkbox"/> Cul-de-sac <input type="checkbox"/> Corner Lot <input type="checkbox"/> Circle Drive <input type="checkbox"/> Busline Near <input type="checkbox"/> Handicap Use	<input type="checkbox"/> Corp Owned <input type="checkbox"/> Lender Owned <input type="checkbox"/> Estate Sale <input type="checkbox"/> Handyman Spc <input type="checkbox"/> Home Warranty <input type="checkbox"/> Flood Plain Ins. <input type="checkbox"/> Comments
Miscellaneous: <input type="checkbox"/> Coin Laundry <input type="checkbox"/> Cable TV <input type="checkbox"/> Indiv Laundry <input type="checkbox"/> Mgt on Premise <input type="checkbox"/> Smoke Alarm <input type="checkbox"/> Heat Detector	<input type="checkbox"/> Air Cleaner <input type="checkbox"/> Humidifier <input type="checkbox"/> Dehumidifier <input type="checkbox"/> Water Softener <input type="checkbox"/> Comments	Extras: <input type="checkbox"/> Pool Inground <input type="checkbox"/> Pool Above <input type="checkbox"/> Tennis Ct <input type="checkbox"/> BBQ Grill	<input type="checkbox"/> Hot Tub/Spa <input type="checkbox"/> Circular Stair <input type="checkbox"/> Spiral Stairs <input type="checkbox"/> Fountain <input type="checkbox"/> Comments	View: <input type="checkbox"/> River <input type="checkbox"/> City <input type="checkbox"/> Golf Course <input type="checkbox"/> Lake/Pond <input type="checkbox"/> Park <input type="checkbox"/> Woods <input type="checkbox"/> Valley <input type="checkbox"/> Comments	Documents Available: <input type="checkbox"/> Survey <input type="checkbox"/> Oper Statemnt <input type="checkbox"/> Appraisal <input type="checkbox"/> Inventory <input type="checkbox"/> Aerial Photo <input type="checkbox"/> Cash Flow	<input type="checkbox"/> Copy of Lease <input type="checkbox"/> Deed <input type="checkbox"/> Feasibility <input type="checkbox"/> Floor Plan <input type="checkbox"/> P & L's <input type="checkbox"/> Site Plan <input type="checkbox"/> Rent Roll <input type="checkbox"/> Comments	

Zoning (✓ up to 2): Residential Multi Family Unzoned Nonconforming See Remarks Comments

*Special Financing : Yes No

Financing Remarks: _____

↓ Detailed Apartment Information for 2-4 Unit Buildings Only ↓

	# of Rooms	# of Bedrooms	# of Full Bath	# of Partial Baths	Rent\$
Unit #1	_____	_____	_____	_____	_____
Unit #2	_____	_____	_____	_____	_____
Unit #3	_____	_____	_____	_____	_____
Unit #4	_____	_____	_____	_____	_____