

**SALES AGENCY CONTRACT
KNOXVILLE ASSOCIATION OF REALTORS
RESIDENTIAL PROPERTY TYPE 1**

This form will be used to place your home on the Multiple Listing Service (MLS).

LISTING INPUT– Please answer and complete all the questions below. Place an **X** next to answers that fit the description of your property. Note: Some questions have more than one answer. If there is anything you do not understand, leave it blank or put a question mark next to it. When we receive the form, we will call you and go over anything you might have missed.

Name _____ **Date** _____

Home phone _____ Daytime phone _____ Other _____

***MLS listing contact numbers, please place in order that you would like to be called:

MLS CONTACT NUMBERS: 1ST _____ 2ND _____

Address of listed property: _____

How much are you asking for your home? \$ _____

City _____ **State** _____ **Zip** _____

Legal Description _____

Note: Legal description is usually on your survey you received when you purchased your home.
(Example: Lot 1 Block 2 Page 3-8).

County _____ **County Code** _____ (01-citylimits/02-county)

Lot # _____ **Block #** _____ **Unit #** _____ **Property ID** _____ **Area** _____ **Sub Area** _____

List Date ___/___/___ **Expire Date** ___/___/___

How many: Bedrooms _____ Baths-full _____ Baths-half _____ Total Rooms _____

Basement (Y/N) _____ **Fireplace(Y/N)** _____ **# Fireplaces** _____ **BonusRoom(Y/N)** _____ **Bankr/Foreclos.(Y/N)** _____

Total Sqaure Ft _____ **Upper sqft** _____ **Main sqft** _____ **Lower sqft** _____

Laundry Room(Y/N) _____ **Extra Storage(Y/N)** _____ **Site Built(Y/N)** _____ **Restrictions(Y/N)** _____

Lot Size _____ **Acres** _____ **Subdivision** _____

City Tax _____ **County Tax** _____

Room Dimensions: Living Room _____ x _____ MasterBed _____ x _____ Bedroom 5 _____ x _____
 Dining Room _____ x _____ Bedroom 2 _____ x _____ Bonus Room _____ x _____
 Kitchen _____ x _____ Bedroom 3 _____ x _____ Family Room _____ x _____
 Rec room _____ x _____ Bedroom 4 _____ x _____ **Age of home** _____

Water source _____ **Sewer source** _____ **HOA FEE \$** _____ **month/quart/annul** _____

REMARKS

*****VERY IMPORTANT***** Please give us a description of your home. Put in the selling points that you think will entice a buyer. Use the next four lines to describe it. Please note many MLS forms have a limited amount of space, please do not use more than 400 characters.

- A. _____
- B. _____
- C. _____
- D. _____

Please give driving directions to your home from the nearest main road or highway. Please do not use more than 200 characters.

- A. _____
- B. _____

HOME CHARACTERISTICS: INTERIOR and EXTERIOR

1. What is the **design** of your home : ___ Ranch ___ Basement Ranch ___ Spilt Foyer ___ Split level ___ 1-1/2 Story ___ 2 Story ___ Homes / 1-5 Acres ___ Homes / 5+ Acres ___ Other _____
2. What is the **style** of your home: ___ Colonial ___ Contemporary ___ Cape Cod ___ Victorian ___ Tudor ___ Traditional ___ A-Frame ___ Cottage ___ Other _____
3. What type of **construction** is your home: ___ Brick ___ Frame ___ CBS (Concrete, Block, Stucco) ___ Stone ___ Cedar ___ Aluminum Siding ___ Other construction _____
4. **Garage:** ___ 1 ___ 2 ___ 3 ___ 4 ___ Other _____ Is garage attached to home(Y/N) _____
Carport: ___ 1space ___ 2 spaces ___ 3 spaces Is carport attached to home(Y/N) _____
Garage door opener(Y/N) ___ **Enterance(rear/side/main/basement)** _____
5. **Lot Description:** ___ Wooded ___ Level ___ Lake front ___ Cul-de-sac ___ Rolling ___ Comer ___ Irregular ___ Lake view ___ Mt.view ___ Golf Course ___ Golf Comm. ___ Pond ___ Creek ___ River ___ Private ___ Man-made lake ___ Lake access ___ Other _____

6. **Basement:** ___ Finished ___ Par.finished ___ Unfinished ___ Crawl space ___ Slab ___ Walk-out
___ Plumbed ___ Roughed in ___ Other _____
7. **Fireplace:** ___ Brick ___ Gas logs ___ Masonry ___ Marble ___ Wood stove ___ Wood Burning
___ Stone ___ Circular ___ Free standing ___ See thru ___ Other _____
8. **Floors:** ___ Carpet ___ Hardwood ___ Vinyl ___ Tile ___ Parquet ___ Slate ___ Marble ___ Brick
9. **Terms:** ___ Convent ___ CASH ___ Qwner will carry ___ Assum ___ Va ___ FHA ___ Exchange
___ Sec.mort. ___ New Loan ___ lease Pur. ___ Other _____
10. **Possession:** ___ Immediate ___ Negotiable ___ AtClosing ___ 30 Days afterclosing ___ Other _____
11. **Fuel:** ___ Gas ___ Electric ___ Oil ___ Solar ___ Other Fuel _____
12. **Heat:** ___ Central ___ Forced ___ Heat pump ___ Space Heater ___ Other _____
13. **Cooling:** ___ Central ___ ceiling fans ___ Window unit ___ Other _____
14. **Features:** ___ Dishwasher ___ Range/oven ___ Refrig ___ Disposal ___ Compac. ___ Intercom
___ W/D con. ___ Wetbar ___ Drybar ___ Whirlpool/Tub ___ S.Dectors ___ Burg Alm.
___ Drapes ___ Cath.Ceil ___ Pantry ___ Brk.Room ___ Micro ___ Walk-in Closets
___ Handicap aces. ___ Self clean oven ___ Cen.Vac ___ Humid ___ MstBed Main lev.
___ 2nd rec room ___ Add liv Qurt. ___ Greatroom ___ Office ___ Base.rec.room ___ split beds
15. **Ex.Features:** ___ Boat deck ___ Patio ___ Deck ___ Prch encl. ___ Porch cov. ___ Gas grill ___ Wood fence
___ Chain fence ___ pool (inground) ___ pool (aboveground) ___ Strom windows
___ Insulated wind ___ Alum.wind ___ Wood wind ___ Bay wind ___ storage shed
___ Landscaped ___ TV ant. ___ Cable avl. ___ Tennis court ___ Boat house ___ Vinyl wind
___ Com.pool ___ Sidewalks ___ Barn ___ Det.Workshop ___ Fenced yard ___ Sun room
___ Screened porch ___ Boat ramp

Signature(s) required

Seller(s) agree(s) that all information is true and correct to the best of his/her knowledge. Seller understands and agrees that all information above and property characteristics will be provided to Yourigloo and its affiliates. Seller hereby waives any claims or law suits against Yourigloo and its affiliates arising out of disclosure of false information given on this form.

Signature _____ Date _____

Signature _____ Date _____

Thank you for taking the time to complete all the forms you have received. Some of these forms are mandatory by law regardless if you are using an agency or not. Your Broker will go over any questions you may have missed. We look forward to assisting you in selling your home.