



## **FAQ'S after you are listed /SBOR**

### **MLS listing process and your local Yourigloo Broker**

Please fax all your completed paperwork to 954-421-9897, once received you will be contacted by your local Yourigloo representative who will place your property on the MLS (Multiple Listing Service).

By placing your listing on the **MLS**, you give access to all the real estate agents in your area who are currently working with homebuyers. **After listing your property, your Yourigloo broker will email, fax or mail you a copy of your MLS listing so you can review it. PLEASE make sure you look it over for any corrections that may be needed. Call your broker if you need to make changes to your MLS listing after you review it.** Being listed with the wrong information can waste precious time when trying to sell your home. Your Broker will also be able to make future changes to the listing such as price, commission, description, etc. **If you need additional contact information about your Yourigloo Broker, please call our Corporate office at: 877-657-7211 ext. 113.**

### **MLS Photo**

The local MLS (Real Estate Board) has their own photographer that will take **ONE exterior photo of your home (note in some areas you may need to send a photo)**. After your home is listed on the MLS it can take this photographer up to 5-10 business days to take the picture. **They do not set appointments, so you may want to make sure that your property is looking its best during this time. This picture will then appear on your MLS and Realtor.com listing in 5-10 business days after the MLS number has been created.**

**YOUR LISTING PACKAGE ONLY INCLUDES ONE PHOTO – If you would like to add additional photos or upgrade your listing, please fill out the Yourigloo ADD-ON FORM, or call us toll free 877-657-7211 ext.113 to discuss your options.**

### **Realtor.com**

Your Realtor.com listing will usually show up within 24 hours to 7 business days after your listing is entered into MLS. If you see anything wrong on your listing such as the price, property description, photo, etc. it may need to be corrected on the MLS. Please call your Yourigloo Broker to make sure the change is made. If you have to mail us a picture or would like to take advantage of the Realtor.com Showcase Listing below, please send all photos to:

Yourigloo/FSBO Pictures - 530 S. Federal Hwy. - Suite 203, Deerfield Beach FL 33441

Or you can email them to [fsbo@yourigloo.com](mailto:fsbo@yourigloo.com) **Note: send all pictures using J.peg format, 640 by 480 pixel size.** Also when emailing any type of request, please make sure you give us your name, address and phone number where you can be contacted. We will then contact you if your request cannot be completed.

### **“Realtor.com SHOWCASE Listing”**

**ADDITIONAL EXPOSURE - If you would like to upgrade your listing to a “Showcase Listing” on Realtor.com for an additional charge, please fill out attached Add-On Form. Or call us toll free at 877-657-7211 ext.113, so we can answer any questions you might have. If sending pictures for the showcase listing we suggest you send up to 2- 6 photos. Always send at least 2 exterior shots and 4 interior.**

### **Signage**

**NOTE: You should be receiving your sign from the FSBO (For Sale By Owner) company that you originally listed with, please contact them for all questions regarding signs.**

### **What to do when you have an offer**

**IMPORTANT - After obtaining a fully executed contract (signed by both buyer and seller), fax the contract pending form and a copy of the contract to 954-421-9897. This MUST be done within 24 hours per our Exclusive Agency Agreement, whether your home was sold by owner or through a realtor, no exceptions, fines could occur.** If there are any contingencies with the contract please follow instructions on the Contract Pending Form. Should your contract fall through, for any reason, contact us at once, so we may place you back on the market immediately.

**Again thank you for choosing Yourigloo “The new way to sell real estate”.**